



Hočokata Ți

## FIELD TRIP GENERAL GUIDELINES

We're excited to welcome your group to Hočokata Ți! Please review the following guidelines carefully and share them with all staff and chaperones attending your visit. Groups that do not follow these guidelines may be asked to leave without a refund.

### Before Your Visit

- Review these guidelines with school/program staff, chaperones, and students.
- Ensure you have the appropriate number of adult chaperones. Hočokata Ți requires two adults per 15 students in grades 3-12.
- For guided tours, your group will be divided into smaller units to ensure students have the best experience possible. Use the chart below to prepare your group assignments in advance. Adults and students should know their group assignments before arrival.

TOTAL STUDENTS	NUMBER OF GROUPS	CHAPERONES NEEDED
Up to 20	1	2-3
21-40	2	4-6
41-60	3	6-8

Email [hocokatati@shakopeedakota.org](mailto:hocokatati@shakopeedakota.org) with any updates to the group size.

### Bus Parking

Student drop-off is located near the upper-level main entrance. Buses may park on the east side of the upper-level parking lot. Buses are NOT permitted in the lower-level parking lot. Refer to the Hočokata Ți map for details.

### Arrival

Arrive within your designated time window—please do not arrive early. Our cultural interpreters will meet your group in the lobby of the main entrance and provide a brief introduction before the tour begins. Backpacks and other large bags should remain on the bus. Cubbies will be provided for lunch storage only. If you are delayed or need to cancel, please call 952.233.9167 as soon as possible. Groups that arrive more than 15 minutes late may have their visit shortened or canceled.

### Payment

Payment must be made in a single transaction, either at check-in or by invoice following your visit. Groups are only charged for the number of students present. We accept cash, check, credit card, and debit card.